MedHub FAQ and Resident Duty Hours Help

Resident Duty Hours
Posted: Aug 2nd, 2010

Residents have two weeks in which to document duty hours after which they are locked out. Lockout occurs at 10:01pm Saturday evening for the previous week. Residents that have failed to log any duty hours for the prior week will be reminded by email and alert on their portal page. They still would have a full week to document duty hours for the previous week.

So long as residents have access to manage duty hours subject to the lockout work flow above, those hours can be modified, edited, removed, etc., lockout occurs.

By design, there is no resident unlock. Residents who have not completed documenting their duty hours prior to the deadline and have been locked out, must go to their residency coordinator to have the hours logged.

MedHub calculates duty hours against ACGME regulations for each weekly time sheet. As hours are recorded, they can be saved in MedHub by clicking on the "Save incomplete duty hours" button at the bottom of the time sheet.

When activity for any week is complete, click on the "Submit completed duty hours" button at the bottom of the time sheet. This will deliver your fully completed time sheet to your program/program coordinator

Note: MedHub duty hour functionality is proactive rather than reactive. Activity flagged by MedHub and requiring a mitigating reason should be considered a *"potential violation"* because it is calculated against a single weekly time sheet rather than the ACGME 4-week average. When averaged, over the full period it may result in no violation at all.

Your institution has determined it is important to get out in front of possible violations rather than react after a violation is confirmed and it is too late to do anything about it.

Why can't I access duty hours for previous weeks?
Posted: Apr 21st, 2009

Residents are able to document duty hours on a two week rolling basis. At any given time, residents have access to the current week and previous week's duty hours. Each Sunday Residents lose access to one week and gain access to the next week.

Program Administrators have access to modify resident duty hours until the 15th of the current month for the previous month before lockout occurs.

My duty hours are in compliance but MedHub shows a violation. Why?
Posted: Jan 20th, 2006

Residents document duty hours by completing weekly timesheets of work activity. When a duty hour violation occurs, the resident is required to provide a mitigating reason for the violation.

There are times when a violation will be displayed for an individual resident timesheet that is technically not a violation when averaged over the full four week period. Your institution requires that a mitigating reason be documented for the single timesheet violation. A Four-week calculation will determine whether the individual timesheet violation was actually an ACGME duty hour violation.

The individual timesheet calculation simply allows each program to be proactive rather than reactive around duty hour issues.

The institutional and ACGME policy around duty hours is as follows:

1. Duty hours must be limited to 80 hours per week, **averaged over a four-week period**, inclusive of all in-house call activities.

2. Residents must be provided with 1 day in 7 free from all educational and clinical responsibilities, **averaged over a four-week period**, inclusive of call. One day is defined as one continuous 24-hour period free from all clinical, educational, and administrative activities.

3. Adequate time for rest and personal activities must be provided. This should consist of a 10-hour time period provided between all daily duty periods and after in-house call.

4. Continuous on-site duty, including in-house call, must not exceed 24 consecutive hours. Residents may remain on duty for up to six additional hours to participate in didactic activities, transfer care of patients, conduct outpatient continuity clinics, and maintain continuity of medical and surgical care as defined in Specialty and Subspecialty Program Requirements.

5. When residents are called into the hospital from home, the hours residents spend in-house are counted toward the 80-hour limit and must be documented.

-- A weekly timesheet without a full day off when a resident must have four days off over the four week period.